

To be filled out by the student and submitted via email (admissions@mihe.vic.edu.au) or in person at reception.

Student Name:		Student ID:	
Address:			
Phone no:		Date:	
Current Course:		Email:	
Nominated support person's name (if applicable):		Support person's contact detail (if applicable):	
Tick the box related to your Appeal: ☐ Academic Misconduct ☐ Assessment ☐ Teaching and Learning ☐ Other Academic ☐ Other (Please specify) _____ ☐ Resources and Facilities ☐ Course withdrawal ☐ Release letter ☐ Other non – academic (Please Specify) _____			
Describe the nature of the appeal. Attach any relevant evidence:			
Student Signature:		Date:	

Note: Before completing this form, please read the information on the Complaints and Appeal Policy and Procedures on the Melbourne Institute of Higher Education website at: [Policy and Procedure – Melbourne Institute of Higher Education Pty Ltd \(mihe.vic.edu.au\)](https://www.mihe.vic.edu.au/policy-and-procedure-melbourne-institute-of-higher-education-pty-ltd)



